



12 09 2014 School Board Meeting 1 30 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Madeline Muzidal, Lake Shipp Elementary](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the Agenda for the December 9, 2014 School Board Meeting as Revised](#)

Attachment: [11 18 2014 Work Session Minutes.pdf](#)

Motions:

Motion to accept the agenda as revised. - PASS

Vote Results

Motion: Hazel Sellers

Second: Kay Fields

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson	- Aye
Hunt Berryman	- Aye

Special Recognitions

- 3. [C-3 Union Academy Blue Grass Band](#)
- 4. [C-4 American Institute of Chemical Engineers](#)

Public Comments on Agenda Items

- 5. [C-5 SPEAKERS](#)

Approval of Minutes

- 6. [C-6 Approve Minutes of the November 18, 2014 Work Session](#)

Attachment: [11 18 2014 Work Session Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the November 18, 2014 Work Session.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Hazel Sellers	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Lynn Wilson	- Aye

- 7. [C-7 Approve Minutes of the November 18, 2014 School Board Meeting](#)

Attachment: [11 18 2014 School Board Minutes.pdf](#)

Motions:

Motion to approve minutes of the November 18, 2014 School Board Meeting. - PASS

Vote Results

Motion: Lori Cunningham

Second: Kay Fields

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Approval of Consent Agenda

8. [C-8 Approve the Consent Agenda](#)

Motions:

Motion to approve items under the consent agenda. - PASS

Vote Results

Motion: Lynn Wilson

Second: Hazel Sellers

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers	- Aye
Lynn Wilson	- Aye

New Administrator Announcements

9. [C-9 New Administrators](#)

Attachment: [Jacquie Bowen Associate Superintendent CAO.pdf](#)

Consent

Business Services General Items

10. [C-10 Bid Recommendations](#)

Attachment: [Bid Rec 12-9-14.pdf](#)

11. [C-11 Florida Gulf Coast University Board of Trustees/State Personnel Development Grant](#)

Attachment: [SPDG11142014161303.pdf](#)

Business Services Budget Revisions

12. [C-12 Resolutions to Amend District School Budget 2014 – 2015 \(September 2014\)](#)

Attachment: [FM Detail 090114 093014.pdf](#)

Attachment: [Summary 120914 for 093014.pdf](#)

Business Services Grant Applications

13. [C-13 District Instructional Leadership and Faculty Development Grant Application \\$254,029](#)

Attachment: [Instructional Leadership Board Summary.pdf](#)

Attachment: [Instructional Leadership BIA 14-14.pdf](#)

Business Services Contracts

14. [C-14 Atlantic Research Partners \(Aspiring Principals Academy\); Teaching and Learning; \\$91,250.00](#)

Attachment: [Polk Aspiring Principals Academy Contract FINAL.pdf](#)

Attachment: [Budget Impact Atlantic Research Partners 2014-15.pdf](#)

Business Services Donations - CASH

15. [C-15 \\$3200.00 Donation from Duke Energy Grant to Bethune Academy](#)
16. [C-16 \\$500.00 Donation from Florida Agriculture in the Classroom to Bethune Academy](#)
17. [C-17 \\$2000.00 Donation from STEAMing Up Polk Grant to Bethune Academy](#)
18. [C-18 \\$501.00 Donation from Dennis Parek to Karen M. Siegel Academy](#)
19. [C-19 \\$800.00 Donation from the Iron Man Foundation Inc to Haines City High School](#)
Attachment: [Ironman ROTC.pdf](#)
20. [C-20 \\$750.00 Donation from Jarrett Gordon Ford to Haines City High](#)
Attachment: [Jarret Gordon Ford Volley \\$750.00.pdf](#)
21. [C-21 \\$1,856 Donation from Polk Education Foundation to Bartow Elementary Academy](#)
22. [C-22 \\$1250.00 Donation from the Wal-Mart Foundation Community Grant to Griffin Elementary](#)
Attachment: [Scan.pdf](#)
23. [C-23 \\$2000.00 Donation from STEaMing Up Polk Grant to Crystal Lake Elementary](#)
24. [C-24 \\$500.00 Donation from T. Mims Corp. to Lakeland High School](#)
25. [C-25 \\$2000 Donation from STEaMing up Polk Grant to Summerlin Academy](#)
26. [C-26 \\$2000.00 Donation from Polk Education Foundation STEaMing up Polk Grant, Garner Elementary](#)
27. [C-27 \\$3,664.00 Donation from Duke Energy to Sandhill Elementary](#)
28. [C-28 \\$2,000 Donation from Florida's Natural Growers Foundation Inc. to Fort Meade Middle Senior High](#)
29. [C-29 \\$2,170.00 Donation from AIChE \(PEF\) to Lewis Anna Woodbury](#)
30. [C-30 \\$2000.00 Donation from the Polk Education Foundation to Dundee Ridge Academy](#)
Attachment: [Acceptance of Donations Science - Heter.pdf](#)
31. [C-31 \\$2000 Donation from the Polk Education Foundation to Dundee Ridge Academy](#)

Attachment: [Acceptance of Donations Science-Garcia.pdf](#)

32. [C-32 \\$1,425 Donation from Highland City Elementary PTA to Highland City Elementary](#)

33. [C-33 \\$900 Donation from Solivita Performing Art Council to Horizons Elementary](#)

Attachment: [SPAC Grant 2013 applicationscanned.pdf](#)

34. [C-34 \\$2,000.00 Donation from Polk Educaton Foundation to Purcell Elementary](#)

35. [C-35 \\$4,500.00 Donation from the Polk Education Foundation to Fort Meade Middle Senior High](#)

36. [C-36 \\$500.00 Donation from Waste Management to Lawton Chiles Middle Academy](#)

37. [C-37 \\$3989.00 Donation from Polk Education Foundation to Lake Marion Creek Middle](#)

38. [C-38 \\$4000.00 Donation from Florida's Natural Growers Foundation, Inc. to Valleyview Elementary](#)

Attachment: [Florida Natural Growers Grant.pdf](#)

39. [C-39 \\$950.00 Donation from Florida Agriculture in the Classroom, Inc. to Valleyview Elementary](#)

Attachment: [Fla Agri in Classroom Grant.pdf](#)

40. [C-40 \\$500.00 Donation from Florida Agriculture in the Classroom, Inc. to McLaughlin Middle School](#)

Business Services Donations - NON CASH (Technology Related)

41. [C-41 Non-Cash Donation \(Dell Latitude 10 tablet\) from State Personnel Development Grant to Tenoroc High School](#)

Attachment: [SKMBT_42014101921180.pdf](#)

Business Services Purchasing Items for Learning Support

42. [C-42 Purchase of Unique Learning System/News 2 You, ACCESS Curriculum, ESE, \\$64,736.00](#)

Attachment: [n2y_SoleSource_2014.pdf](#)

Attachment: [News 2 You BUDGET IMPACT ANALYSIS 2014-15 \(2\).pdf](#)

Attachment: [n2Y quote.pdf](#)

Facilities & Operations General Items – Construction Services

43. [C-43 Architectural and Engineering Services for Continuing Contract Services](#)
- Attachment: [CIVILENGcontractawardlist.pdf](#)
Attachment: [MEPENGcontractawardlist.pdf](#)
Attachment: [ARCHcontractawardlist.pdf](#)
Attachment: [STRUCTURALENGcontractawardlist.pdf](#)
44. [C-44 Construction Management-at-Risk Services for Continuing Contract](#)
- Attachment: [CMCONTINUINGCONTRACTcontractawardlist.pdf](#)
45. [C-45 P-01554 - Southwest Elementary - Upgrade/Replace Cooler Freezer](#)
46. [C-46 P-01555 - Eastside Elementary - Upgrade/Replace Cooler-Freezer](#)
47. [C-47 P-01556 - Ft Meade Middle/Senior - Upgrade/Replace Cooler-Freezer](#)
48. [C-48 P-01553 - Philip O'Brien Elementary - Upgrade/Replace Cooler-Freezer](#)
49. [C-49 P-01558 - Medulla Elementary - Upgrade/Replace Cooler-Freezer](#)
50. [C-50 P-01557 - Highland City Elementary - Upgrade/Replace Cooler-Freezer](#)
51. [C-51 P-01538 - Lake Alfred Elementary - Upgrade/Replace Storm System at Building 2](#)
52. [C-52 C-00298 - New K-8 - Architect](#)
- Attachment: [C-298 Design Agreement.pdf](#)

Human Resource Services Recommendations

53. [C-53 Recommendations for Administrative and Instructional Personnel Actions](#)
- Attachment: [Administrative and Instructional Recommendations Agenda 12-9-14 BD.pdf](#)
Attachment: Administrative and Instructional Recommendations Term Suppt 12-9-14.pdf (Confidential Item)
- Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Minutes Book 76 -A -14, Pages 195 - 222.***

54. [C-54 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: Non-Instructional Recommendations Term Suppt Docs 12-9-14.pdf (Confidential Item)

Attachment: [Non-Instructional Recommendations Agenda 12-9-14 BD.pdf](#)

Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Minutes Book 76 -A -14, Pages 195 - 222.***

55. [C-55 Recommendations for Temporary Duty Assignments](#)

Attachment: [TDA 12-9-14.pdf](#)

Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Minutes Book 76 -A -14, Pages 195 - 222.***

Human Resource Services Requests for Revised Job Descriptions

56. [C-56 Change Title and Job Description of Analyst, Retirement to Specialist, Retirement](#)

Attachment: [New Title & JD Specialist Retirement 12-9-14 BD.pdf](#)

Human Resource Services Requests for New Positions and/or Job Descriptions

57. [C-57 Create New Position and Job Description for Director, Writing](#)

Attachment: [Director, Writing 12 9 14 BD-.pdf](#)

Support Services Field Trip Requests

58. [C-58 Out of State Field Trips](#)

Attachment: [Out of State Field Trips.12.9.2014.pdf](#)

Regular

Administration - School Board

59. [E- 59 IBC Florida School Retiree Benefits Consortium Fiscal Accounts](#)

Motions:

Motion to authorize Superintendent or her delegate to open a bank account for the purpose of receiving funds on behalf of the Florida School Retiree Benefits Consortium until negotiations for the District to act as the Consortium's fiscal agent are completed. - PASS

Vote Results

Motion: Lori Cunningham

Second: Kay Fields

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Motion Minutes:

Mrs. Fields asked if additional staff will be needed. Mike Perrone, Associate Superintendent and CFO, responded not at this time. As the membership grows, additional staff might be necessary or the duties might be absorbed by the Consortium.

Business Services Contracts

60. [R-59 Achieve 3000 - Title I Middle Schools: Teaching and Learning: \\$385,937.56](#)

Attachment: [Achieve3000 One Year Contract Polk Co SD 14-15 Upgrades \(2\).pdf](#)

Attachment: [Budget Impact Analysis Acheive. 3000 Title I Middle Schools .11.13.14.pdf](#)

Motions:

Motion to approve agreement with Achieve 3000 in the amount of \$385,937.56. - PASS

Vote Results

Motion: Lori Cunningham

Second: Kay Fields

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Support Services General Items

61. [R-60 2014/15 Bus Purchases, Support Services, \\$3,968,570.00](#)

Attachment: [Thomas Bus PO text 2014-2015.pdf](#)

Attachment: [Thomas Propane Bus PO text 2014-2015.pdf](#)

Attachment: [Copy of 2014-15 Bus Purchase \(Thomas\).pdf](#)

Attachment: [Thomas Lift Bus PO text 2014-2015.pdf](#)

Motions:

Motion to authorize purchase of 36 new Thomas Built Buses from Matthews Buses, Inc. at a cost of \$3,968,570.00. - PASS

Vote Results

Motion: Hunt Berryman

Second: Tim Harris

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Public Hearing

To begin no earlier than 1:31 PM

62. [SPEAKERS](#)

Minutes:

None

63. [R-61 Policy Update Recommendations](#)

Attachment: [po5517 01 Bullying w changes.pdf](#)

Attachment: [po3362 w changes anti harrassment.pdf](#)

Attachment: [po2260 02 grievance procedure.pdf](#)

Motions:

Motion to approve updated School Board Policies: 2260.02: Grievance Procedures; 3362: Harrassment; and 5517.01 Bullying. - PASS

Vote Results

Motion: Kay Fields

Second: Lynn Wilson

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Lynn Wilson	- Aye
Hunt Berryman	- Aye

Superintendent's Report

64. [Superintendent's Report](#)

Minutes:

Superintendent LeRoy announced that during the November 18, 2014 Work Session, the School Board agreed to cancel the School Board meetings scheduled for January 13 and 27 and hold the Work Session at 12:30 PM on Tuesday January 20, 2015 in the Superintendent's Conference Room followed by the School Board Meeting at 5:00 PM in the auditorium located at 1915 S. Floral Avenue, Bartow.

She wished everyone a Merry Christmas and a joyful new year.

Attorney's Report

Auditor's Report

65. [R-63 Engagement Letters for Carr, Riggs & Ingram, Internal Audit, \\$71,200.00](#)

Attachment: [Copy of Costs spreadsheet Auburndale HS, Mulberry MS, and Davenport SOA.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Mulberry MS - Phase 1.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Auburndale - Phase 3.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Auburndale - Phase 1.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Auburndale - Phase 2.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Davenport School of the Arts.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Mulberry MS - Phase 3.pdf](#)

Attachment: [Engagment Letter Exhibit A for Polk - Mulberry MS - Phase 2.pdf](#)

Motions:

Motion to approve engagement letters with Carr, Riggs & Ingram for construction projects.

- PASS

Vote Results

Motion: Hazel Sellers

Second: Lori Cunningham

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Board Members' Report

66. [Hunt Berryman, District 1](#)

Minutes: Mr. Berryman wished everyone a Merry Christmas and a joyful new year.

67. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Cunningham wished everyone a Merry Christmas and a Happy New Year but to take time to pause and reflect on our blessings.

68. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers reported that the Sunshine State Standards Public Relations Association named Superintendent LeRoy as the 2014 Outstanding Superintendent Communicator at the Florida School Boards Association Conference last week. Within the past 18 months, she has communicated through

- 25 Public Meetings
- Monthly Meetings with the Polk Education Association
- Trace Her Tracks program (Visiting all our schools)
- Quarterly Lunch and Learn Meetings (Graduating Seniors)
- Open 4 Parent Resource Centers across the District
- Quarterly Community Bulletins with the Ledger
- Several District Publications
- WE-3 EXPO was opened to all schools and programs including Charter Schools
- Held a Saturday Parent Day in conjunction with the WE-3 event

Mrs. Sellers commented on the Department of Education's session she attended at the Florida School Boards Association where they warned School Districts to expect their test grades to drop. She emphasized that teachers and students have not been provided sufficient time to prepare for the new standards assessment and this is recognized by DOE because they expect grades to drop.

She wished everyone a Merry Christmas and a blessed holiday season.

69. [Dick Mullenax, District 4](#)

Minutes:

Mr. Mullenax announced the 2014-2015 Liaison assignments:

- Hunt Berryman - Central Florida Public School Boards Coalition - Voting Member, Polk Alignment Steering Committee Board Member; Alternate on Sales Tax Oversight Committee
- Lori Cunningham - Audit Committee
- Hazel Sellers - Polk Vision Education Committee
- Dick Mullenax - Claims Committee
- Kay Fields - Polk Education Foundation and the Sales Tax Oversight Committee
- Lynn Wilson - Polk County Head Start
- Tim Harris - (Alternate) Central Florida Public Schools Boards

He wished everyone a safe and Merry Christmas.

70. [Kay Fields, District 5](#)

Minutes: Mrs. Fields wished everyone a Merry Christmas and to remember those less fortunate.

71. [Lynn Wilson, District 6](#)

Minutes: Mr. Wilson wished everyone a Merry Christmas and Happy Holidays.

72. [Tim Harris, District 7](#)

Minutes: Mr. Harris wished everyone a safe holiday and to return with renewed vigor in January.

Public Comments Addressing Items Not on Agenda

73. [SPEAKERS](#)

Minutes:

Marianne Capozziello, President of the PEA, spoke on the Performance Pay requirement for teachers. She encouraged the Board Members to discuss PEA's concerns with the Legislative Delegates in January.

L. C. Wilcox spoke on the district losing too many black males to the judicial system.

Dennis Leonis stated that the School Board needs to recognize the holiday as the Christmas Break not the Winter Break.

Addison Brown spoke on the recent lock down at Jewett Academy.

Larry Milhorn, President of AFSCME, wished everyone a Merry Christmas and Happy Holiday.

Adjournment

Meeting adjourned at 2:36 PM. Minutes were approved and attested this 20th Day of January, 2015.

Dick Mullenax, Board Chair

Kathryn M. LeRoy, Superintendent